



Charter Township of Breitung Automatic Bill Payment Program for Property Tax

With Automatic Bill Payment, you can have your Property Taxes automatically paid from any participating bank, savings and loan, or credit union account. Complete the attached form, return it, and start enjoying the following benefits:

- No check to write
- No postage to pay
- No trip to the Township to pay your bill
- Out of town or sick? Your bill will be paid on time (no penalty for late payment)

All you have to do is make sure there is enough money in your account to cover the bill and remember to record the payment in your records.

You will continue to receive your tax bills for all properties with the notation: XX-XX-XXXX Automated Payment.

For additional information regarding this service, please do not hesitate to contact the Breitung Township Treasurer at (906)779-2065 during normal business hours or via email at ctaylor@breitungtwp.org.

Questions and Answers

How long does it take to get on the plan? The last date to sign up for automated bill payment is three business days prior to the payment date.

What if I have a question concerning the amount of my bill? Contact the Treasurer's office at least five business days prior to the due date of your bill.

What if there isn't enough money in my account? If there are insufficient funds, your payment will be treated similarly to a check with insufficient funds. Your payment will be removed and any nonsufficient and interest fees will be applied to your account (for late/non-payment).

Can I withdraw from the program? Yes. Notify the treasurer's office in writing at least three days prior to the scheduled payment date when you wish to discontinue this service.

When will payments be deducted? Payments will be deducted on the dates that you chose from the three dates on your sign up authorization. (Summer bill is September 14th, winter bill is December 28th OR February 14th)

How do I sign up? Complete the attached form. Enclose a copy of a voided check or savings slip, and return to:

Breitung Township Treasurer
3851 Menominee Street
PO Box 160
Quinnesec MI 49876



Automatic Bill Payment Authorization Form

Please print your information

Customer Name: _____

Service Address: _____

Mailing address: _____
(If different)

City/State/Zip Code: _____

Daytime Phone Number: _____

Property ID No.: 002-_____

(Is located on your tax bill above your name 002-XXX-XXX-XX)

Date for withdrawal from bank account:

Summer Taxes

Winter Taxes (choose one)

____ September 14th

____ December 28th ____ February 14th

Please attach a voided check with the financial institution name, routing number, and account number. Return to Breitung Township Treasurer's office along with this form.

I authorize Breitung Township Treasurer's office to deduct my payment from the designated account. I understand that I can discontinue this payment service at any time by notifying Breitung Township in writing at least three days prior to scheduled payment date.

Signature **Date**