

**BREITUNG TOWNSHIP BOARD
SPECIAL BOARD MEETING
2018 BUDGET
DECEMBER 1, 2017**

The meeting was called to order by Supervisor Olson at 9:00 a.m.

Roll Call: Present: Trustee Dixon, Johnson, Soderbloom, Clerk Neuens, Treasurer Taylor, Supervisor Olson and Trustee Wales (arrived at 9:06 a.m.)

Also Present: Superintendent John Gaudette

Pledge was recited by all.

Public Comment: No public present.

Approval of Agenda: **Motion** by Trustee Soderbloom, **second** by Trustee Johnson to approve the December 1, 2017 agenda. **Vote: Unanimous, motion carried.**

9:06 a.m. – Trustee Wales arrived.

Old Business – 2018 Budget Discussion:

Reduce MTT Legal Expense from \$20,000 to??: It was the consensus of the Board to reduce this line item to zero.

Reduce Equipment Rent to Motor Pool by 10-20%: It was the consensus of the Board to reduce these line items by 20%.

Draw off Cash Reserves to Balance Budget: It was the consensus of the Board to draw off of cash reserves to balance the 2018 budget. The amount needed will be allocated to 101-000.000-697.000/Fund Balance/Begin Year.

Public Hearing Presentation Details: A quick overview of the 2018 Budget Public Hearing procedure was discussed.

9:24 a.m. – Sheriff Scott Rutter arrived.

New Business:

Sheriff – Cooperative Ventures: A variety of topics were discussed, two of which were road patrol within Breitung Township and Township ordinance enforcement.

10:42 a.m. Trustee Dixon left the special meeting to go to work.

Department of Public Works Staffing Levels Discussion: Prior boards and committees have been discussing future staffing needs on and off for years. Recent hires and retirements have accelerated these discussions, especially within the DPW.

Adding a part-time position within the DPW offers both flexibility and cost savings. Utilizing this option allows time for the thoughtful consideration and evaluation of future staffing needs within the DPW.

Superintendent Gaudette and DPW Superintendent will be giving this greater attention and will bring their recommendation to the Township Board.

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Board Discretionary Time: Two additional items for discussion: 1) Update to the FFI and FFII reimbursement. 2) Holiday request from employees.

Update to FFI and FFII Reimbursements: The current Fire Fighter I training course includes most of the former FFII classwork. FFII classes are no longer offered. Breitung Township fire fighters can advance to FFII by successfully passing the written exam and practical testing on their own volition.

Motion by Trustee Soderbloom, **second** by Trustee Wales to incorporate the changes presented by Fire Chief Iverson and Superintendent Gaudette as follows: 1) Eliminate the number of hours listed to complete the FFI; 2) \$400 for completion of FFI classwork and passing the written and practical exams; 3) Eliminate FFII training requirements and bonus pay. **Vote: Unanimous, motion carried.**

Holiday Request: The employees submitted a letter asking the Board to consider implementing New Year's Eve as a paid holiday to the current paid holiday schedule.

After discussion a **motion** was made by Clerk Neuens and **supported** by Trustee Soderbloom to approve 4 hours of holiday pay for New Year's Eve for full time employees and deputies, effective December 31, 2018. **Vote: Ayes:** Clerk Neuens, Treasurer Taylor, Trustees Soderbloom and Johnson. **Nays:** Trustee Wales and Supervisor Olson. **Motion carried.**

If New Year's Eve falls on a Saturday or a Sunday, the 4 hours of holiday will be observed on the preceding Friday.

Public Comment: No public present.

Adjournment: **Motion** by Trustee Soderbloom, **second** by Clerk Neuens to adjourn the special meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 11:27 a.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor