

**BREITUNG TOWNSHIP BOARD
REGULAR BOARD MEETING
FEBRUARY 26, 2018**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

Roll Call: Present: Trustees Wales, Dixon, Johnson, Soderbloom, Treasurer Taylor, Clerk Neuens and Supervisor Olson.

Invocation given by Trustee Soderbloom.

Pledge was recited by all.

Public Comment: No comments.

Approval of Agenda: **Motion** by Trustee Wales, **second** by Trustee Soderbloom to approve the February 26, 2018 Agenda as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Wales, **second** by Trustee Soderbloom to approve the February 12, 2018 Regular Board Meeting minutes as presented. **Vote: Unanimous, motion carried.**

New Business: Personal Time - Assessor: Implementation of the recent board action to grant Assessor Joan Nelson an additional 10 days off instead of a salary increase for 2018 revealed an error as the request was intended to be for 10 days of personal time, not vacation.

Motion by Trustee Wales, **second** by Trustee Soderbloom to convert the 10 days of vacation time, which was approved at the November 13, 2017 board meeting, to 10 days of personal time.
Vote: Unanimous, motion carried.

Community School Fund Request: **Motion** by Trustee Dixon, **second** by Clerk Neuens to approve \$2,000 to be sent to the Iron Mountain-Kingsford Community Schools in support of the 2018 Summer Recreation Program. **Vote: Unanimous, motion carried.**

Dickinson County Township Association Meeting: Breitung Township will be hosting the DCTA meeting on Monday, March 19, 2018 with the lunch and social beginning at 6:30 p.m.

Motion by Trustee Dixon, **second** by Trustee Wales to approve \$350 for the Dickinson County Township Association lunch/social being hosted by Breitung Township on March 19, 2018.
Vote: Unanimous, motion carried.

HVAC Improvements for Fire Stations 1 [QU] & 2 [EK]: **Motion** by Trustee Dixon, **second** by Trustee Johnson to approve HVAC (heating, ventilation, air conditioning) upgrades for Fire Stations 1 [QU] and 2 [EK] at a cost not to exceed \$4,000. **Vote: Unanimous, motion carried.**

Water Operator Continuing Education: **Motion** by Treasurer Taylor, **second** by Trustee Wales to approve the \$115 conference registration fee plus meals and mileage or use of a township vehicle for Bill Bailey to attend the 69th Annual Upper Peninsula Water Works Institute in Harris, MI on April 17th & 18th.
Vote: Unanimous, motion carried.

Michigan Certified Assessing Technician Seminar: Because of the close working relationship between the Treasurer Department and the Assessing Department, Treasurer Taylor & the Deputy Treasurer are requesting to attend.

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Motion by Trustee Soderbloom, **second** by Trustee Johnson to approve the \$300 registration fee, meals, mileage and lodging for Treasurer Taylor and Deputy Treasurer Abbey Taylor to attend the Michigan Certified Assessing Technician (MCAT) at Northern Michigan University April 19-21, 2018.

Vote: Unanimous, motion carried.

Employee Resignation: **Motion** by Trustee Soderbloom, **second** by Trustee Wales to accept the resignation of Santina Johnson, part-time Assessing Assistant, effective March 1, 2018.

Vote: Unanimous, motion carried.

Superintendent Gaudette to write a letter of thanks and appreciation.

Reports: Clerk's Financial Report: **Motion** by Trustee Dixon, **second** by Treasurer Taylor to approve Clerk Neuens' Post Transaction Report dated January 5, 2018 to February 21, 2018.

Vote: Unanimous, motion carried.

Motion by Wales, **second** by Treasurer Taylor to receive and place on file Clerk Neuens' Revenue/Expenditure Report and Balance Sheet ending 01/31/2018. **Vote: Unanimous, motion carried.**

Treasurer's Financial Report: **Motion** by Clerk Neuens, **second** by Trustee Johnson to receive and place on file Treasurer Taylor's Cash Summary by Bank reports ending 12/31/2017 and 01/31/2018.

Vote: Unanimous, motion carried.

Fire Report - Highlights: January & February incidents, meetings and trainings. [Go to www.breitungtwp.org to read full report]

Superintendent Report - Highlights: Zoning, Roads, Water/Sewer, FYI, Community and Solid Waste. [Go to www.breitungtwp.org to read full report]

Board Discretionary Time: 2018 road paving projects; the joint meeting of the Township Board, ZBA and Planning Commission was well received and appreciated; load limits go into affect at 10:00 a.m. Wednesday; Happy Birthday Bill Bailey on February 14th! Happy Birthday to Clerk Neuens and her daughter Hailey on March 8th!

Payment of Bills: **Motion** by Trustee Dixon, **second** by Trustee Wales to approve the payment of \$18,382.00 to The Oetzel-Hartman Group for the Township's half of the Verso Quinnesec Mill appraisal.

Vote: Unanimous, motion carried.

Public Comment: No comments.

Adjournment: **Motion** by Clerk Neuens, **second** by Trustee Wales to adjourn the meeting.

Vote: Unanimous, motion carried.

The meeting was declared adjourned by Supervisor Olson at 7:41 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor