

**BREITUNG TOWNSHIP BOARD**  
**SPECIAL BOARD MEETING – CORONAVIRUS DISCUSSION**  
**MARCH 17, 2020**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

**Roll Call: Present:** Trustees Rochon, Wales, Soderbloom, Treasurer Taylor and Supervisor Olson.  
**Absent:** Clerk Neuens and Trustee Johnson, both excused.

Pledge was recited by all.

Public Comment:

Discussion on the Coronavirus: Superintendent Mulka was asked to refrain from attending this meeting due to his flight home today from Arizona.

**Motion** by Trustee Wales, **second** by Trustee Rochon to have Superintendent Mulka work from home until Tuesday, March 24<sup>th</sup>. If exhibiting no symptoms of COVID-19, he may come into work, staying in his office, until March 31<sup>st</sup>. **Vote: Unanimous, motion carried.**

A review of Township and County meetings that were held yesterday.

Items discussed in order to protect employees and residents: Township office closure, closure to the public, work from home.

**Motion** by Trustee Wales, **second** by Trustee Soderbloom to close the Breitung Township offices and the DPW building to the public, effective immediately. Employees will work unless sick or showing symptoms of COVID-19. This will be effective until April 7, 2020. **Vote: Unanimous, motion carried.**

Our janitor needs to be informed to disinfect the office after anyone has worked, and the board rooms after meetings have been held. This instruction should come from Superintendent Mulka, or by township staff while Superintendent Mulka is working from home.

**Motion** by Supervisor Olson, **second** by Trustee Soderbloom if any employee has symptoms of COVID-19, they are to notify their supervisor. They will continue to receive pay and all benefits, without having to use their sick time if it is pertaining to a virus or flu like illness. This is effective immediately and till continue until April 7, 2020. **Vote: Unanimous, motion carried.**

Board meetings will remain unchanged. For meetings such as ZBA, if too many residents are in attendance, they will have to attend in shifts.

All outside activities/meetings that were scheduled for the board room or conference room, through April 7, 2020, have been canceled.

**Motion** by Trustee Soderbloom, **second** by Trustee Rochon to approve Chief Iverson's recommendation to discontinue Firefighter lift assists for the ambulance department until COVID-19 subsides. **Vote: Unanimous, motion carried.**

Administrative Assistant Adrienne Savord has been instructed to send notices to The Daily News, WJNR Radio, place signage on the township office building and DPW building, etc. The notices on the township buildings will include phone numbers to reach personnel in the event of an essential need so we can make an appointment if necessary.

**03/17/2020 Special Board Meeting Minutes, Page 2.**

Due to all the changes in the information for Corona Virus, the funeral for Firefighter Ben Lauren is limited to the family. There will be a gathering at a later date, therefore our Township Firefighters will not be attending on Saturday.

All other Fire Department business will carry on as usual (maintenance nights, emergency calls, et.) using common sense with the recommended 6' distancing and not gathering together with more than 10 individuals.

The meeting was declared adjourned by Supervisor Olson at 9:00 p.m.

Hand notes taken by Treasurer Taylor in Clerk Neuens' absence.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens  
Breitung Township Clerk

Denny Olson  
Breitung Township Supervisor