

**BREITUNG TOWNSHIP BOARD
SPECIAL BOARD MEETING
SUPERINTENDENT PROPOSED EMPLOYMENT AGREEMENT
MAY 6, 2019**

The meeting was called to order by Supervisor Olson at 4:30 p.m.

Roll Call: Present: Trustees Johnson, Rochon, Wales, Soderbloom, Supervisor Olson, Clerk Neuens & Treasurer Taylor.

Pledge was recited by all.

Public Comment: No comments made.

Proposed Superintendent Agreement: A lengthy discussion and spirited dispute ensued regarding the annual salary of \$50,000 and the \$1,200 per year extra compensation for local mileage that was written in the employment agreement between the Township and Justin Carlson. Treasurer Taylor and Clerk Neuens felt the annual salary was too much for someone coming in with no experience. They also felt the \$1,200 for local mileage was premature and should be given at a future date once he has a better idea of what his job as Superintendent will entail.

A few minor changes were suggested to some of the language in the contract:

- 1) Page 2, Paragraph No. 9, Vacation, should state "All vacation time must be reported to the Breitung Township Clerk for payroll purposes."
- 2) Page 3, Paragraph No. 17 should read "The Township Board will establish required training and performance timelines to be reviewed at 30, 60 and 90-day intervals."
- 3) Page 3, Paragraph No. 17 should read "work performance by the Breitung Township Board will be conducted 180 days and 1 year after employment begins and then every year thereafter."

Motion by Trustee Wales, **second** by Trustee Rochon to approve the Superintendent Employment Agreement Breitung Township and Justin R. Carlson with corrections made to paragraphs number 9 and 17.

Vote: Ayes: Trustees Rochon, Wales, Johnson, Soderbloom and Supervisor Olson. **Nays:** Treasurer Taylor and Clerk Neuens. **Motion carried.**

Mr. Carlson will need to give his current employer, Boss Snow Plow, a two week notice. His current hours at Boss are Monday through Thursday. It was suggested to see if Mr. Carlson would come in on the Fridays he does not work at Boss in order to get a head start training alongside our current Superintendent John Gaudette. Supervisor Olson will speak to him about this.

Motion by Trustee Soderbloom, **second** by Treasurer Taylor to pay Mr. Carlson \$24.04 per hour [\$50,000 divided by 2080 hrs] for hours put in on the Fridays landing within the two-week notice to his current employer.

Vote: Unanimous, motion carried.

Our current Superintendent's last day is Thursday, May 30th.

Supervisor Olson spoke with Superintendent Gaudette to see if he would be interested in continuing on, after his retirement date, as a trainer to continue helping guide Mr. Carlson as he learns his job. Superintendent Gaudette will give this some thought and get back to the board.

Once Mr. Carlson has signed the employment agreement, he will need to go for drug testing and sign paperwork for a background check.

05/06/19 Special Board Meeting Minutes – Superintendent Employment Agreement, Page 2.

Superintendent Residency Requirement: **Motion** by Supervisor Olson, **second** by Trustee Wales to waive the residency requirement for Mr. Carlson. **Vote: Ayes:** Trustees Rochon, Wales, Soderbloom, Johnson and Supervisor Olson. **Nays:** Treasurer Taylor and Clerk Neuens. **Motion carried.**

Adjournment: **Motion** by Trustee Soderbloom, **second** by Treasurer Taylor to adjourn the special meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 5:34 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor