

**BREITUNG TOWNSHIP BOARD
REGULAR BOARD MEETING
NOVEMBER 25, 2019**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

Roll Call: Present: Trustees Rochon, Wales, Soderbloom, Johnson, Treasurer Taylor and Supervisor Olson. **Absent:** Clerk Neuens, excused.

Also present: Superintendent Mulka and Deputy Clerk Karie Taff.

Invocation given by: Supervisor Olson.

Pledge was recited by all.

Public Comment: No comments.

Approval of Agenda: **Motion** by Trustee Wales, **second** by Trustee Johnson to approve the November 25, 2019 Agenda with the addition of 7/f: Establish date for the 2020 Budget Public Hearing.

Vote: Unanimous, motion carried.

Approval of Minutes: **Motion** by Supervisor Olson, **second** by Trustee Johnson to approve the November 11, 2019 Regular Board Meeting minutes and the November 11, 2019 Special Board Meeting minutes with a correction to the 11/11/19 Regular Board Meeting minutes noting that Supervisor Olson “identified” the expiration of Appointed Board terms, not “recommended”. **Vote: Unanimous, motion carried.**

Old Business: Policy for Payment in Lieu of Health Insurance Policy: **Motion** by Trustee Johnson, **second** by Trustee Rochon to adopt the Policy for Payment in Lieu of Health Insurance Policy as presented.

Vote: Unanimous, motion carried.

New Business: Re-Zoning Application – Midwest Gravel: **Motion** by Trustee Rochon, **second** by Trustee Wales to approve the recommendation of the Planning Commission by granting the Condition Re-zoning of Parcel 002-006-005-00 and the east portion of 002-006-002-00 from Residential 2 to Resource Production with no stipulations or special conditions. **Vote: Unanimous, motion carried.**

Re-Zoning Application – Dan & Sally Deau: **Motion** by Trustee Soderbloom, **second** by Trustee Wales to approve the recommendation of the Planning Commission by granting the Conditional Re-zoning of Parcel No. 002-007-032-00 from Industrial to Resource Production with the following conditions: 1) One year to act on and operate. 2) Hours of operation to be from 7:00 a.m. to 7:00 p.m. 3) Must monitor and control dust conditions on the road. **Vote: Unanimous, motion carried.**

Training Request: Treasurer Taylor and Clerk Neuens would like to attend the seminar titled Reading, Using and Understanding Financial Statements being put on by NMPSA on Tuesday, November 26, 2019.

Motion by Trustee Wales, **second** by Trustee Rochon to approve any board member and Superintendent Mulka to attend the NMPSA seminar titled Reading, Using and Understanding Financial Statement on Tuesday, November 26, 2019 with registration fee, mileage and Per Diem for Trustees.

Vote: Unanimous, motion carried.

Discussion on Future DPW Hiring: **Motion** by Treasurer Taylor, **second** by Trustee Rochon to advertise for a part-time janitor. Approve Mary Ann Hansen to train if she is willing to do so. This position will be supervised by DPW Superintendent Guy Forstrom. **Vote: Unanimous, motion carried.**

November 25, 2019 Regular Board Meeting Minutes, Page 2.

30-Day Review for Recreation Plan: The 30-day review posting will be advertised on November 30, 2019. All steps need to be completed by February 1, 2020 in order to be qualified for DNR grants.

Establish Public Hearing for the 2020 Budget: **Motion** by Trustee Wales, **second** by Trustee Soderbloom to establish December 9, 2019 at 7:00 p.m. as the public hearing for the 2020 Budget.

Vote: Unanimous, motion carried.

Reports: Clerk's Financial Report: **Motion** by Trustee Wales, **second** by Trustee Rochon to receive and place on file Clerk Neuens' Rev/Exp Report with the ending date of 10/31/19.

Vote: Unanimous, motion carried.

Motion by Trustee Rochon, **second** by Trustee Wales to approve Clerk Neuens' Post Transaction Report dated November 9, 2019 to November 22, 2019. **Vote: Unanimous, motion carried.**

Treasurer's Financial Report: **Motion** by Trustee Johnson, **second** by Trustee Wales to receive and place on file Treasurer Taylor's Cash Summary by Bank for the month ending 10/31/19.

Vote: Unanimous, motion carried.

Superintendent Report - Highlights: Community, DPW, Planning & Zoning, Code Enforcement, IT Committee, etc. [Go to www.breitungtwp.org to read full report]

Board Discretionary Time: Happy Thanksgiving! The Board of County Commissioners approved the Code Enforcement/Law Enforcement contract between the Sheriff Department and Breitung Township.

Payment of Bills: **Motion** by Trustee Johnson, **second** by Trustee Rochon to approve the bill list in the amount of \$3,824.74. **Vote: Unanimous, motion carried.**

Public Comment: No comments.

Adjournment: **Motion** by Trustee Rochon, **second** by Trustee Johnson to adjourn the meeting.

Vote: Unanimous, motion carried.

The meeting was declared adjourned by Supervisor Olson at 7:46 p.m.

Hand notes taken by Deputy Clerk Karie Taff in Clerk Neuens' absence.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor