

**BREITUNG TOWNSHIP BOARD**  
**REGULAR BOARD MEETING - In Person & Telephonic**  
**JULY 13, 2020**

The meeting was called to order by Supervisor Olson at 7:02 p.m.

**Roll Call:** **Present:** Trustee Rochon (via telephone), Trustee Johnson (via telephone), Trustee Wales (in person), Supervisor Olson (in person), Treasurer Taylor (via telephone) and Trustee Soderbloom (in person). **Absent:** Clerk Neuens, excused.

Also Present: Superintendent Steve Mulka (in person) and Chief Iverson (via telephone).

Invocation given by: Trustee Wales.

Pledge was recited by all.

Public Comment: None.

Approval of Agenda: **Motion** by Trustee Soderbloom, **second** by Trustee Wales to approve the July 13, 2020 Agenda as presented. **Roll Call Vote: Ayes:** Trustees Rochon, Johnson, Wales, Soderbloom, Treasurer Taylor and Supervisor Olson. **Motion carried.**

Approval of Minutes: **Motion** by Trustee Wales, **second** by Trustee Johnson to approve the June 22, 2020 Regular Board Meeting as presented. **Roll Call Vote: Ayes:** Trustees Soderbloom, Rochon, Treasurer Taylor, Trustees Wales, Johnson, and Supervisor Olson. **Motion carried.**

Old Business: COVID-19 Update & Discussion:

- *Should outside groups be able to use the township board room?*  
No outside groups will be permitted to use the township board room at this time; however, the Township Assessor will be conducting the Board of Review in the board room to promote social distancing.
  
- Employee Sick Time during COVID-19:  
**Motion** by Trustee Johnson, **second** by Treasurer Taylor from ~~August~~ July 14, 2020 and forward, any sick time used for non-COVID related appointments will be deducted from the employee's sick leave. Any person that has COVID-19 related symptoms, is awaiting COVID-19 test results, or has received a positive COVID-19 test result, will continue to be paid and no sick time will be deducted until they have been approved to return to work. **Roll Call Vote: Ayes:** Supervisor Olson, Treasurer Taylor, Trustees Johnson, Soderbloom, Rochon and Wales. **Motion carried.**

New Business: Fire Works Ordinance: After several complaints regarding fireworks being set off by private parties throughout the Township, the Board directed Superintendent Mulka to put together an ordinance for review.

Fire Department Administrative Meeting - Schedule: Scheduling of any meetings with Fire Department are being postponed at this time. Will look at scheduling at a later time.

Roofing Bids: DPW Superintendent and Superintendent Mulka are requesting that the Board approve the acceptance of bids for the replacement of the East Kingsford "Warming House" roof, the Cemetery Sexton building roof, and Pump House #3's roof.

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**Motion** by Trustee Wales, **second** by Supervisor Olson to solicit bids for the replacement of the East Kingsford “Warming House” roof, the Cemetery Sexton building roof, and Pump House #3’s roof; due August 10, 2020 by 4:00 p.m. **Roll Call Vote: Ayes:** Trustees Rochon, Soderbloom, Johnson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Road Committee Formation and Appointments: Supervisor Olson is recommending a formation of a “Road Committee”. He is also recommending the appointment of Trustee Wales, Trustee Rochon and himself.

**Motion** by Supervisor Olson, **second** by Trustee Soderbloom to form a Road Committee with committee members being Trustee Wales, Trustee Rochon and Supervisor Olson. **Roll Call Vote: Ayes:** Supervisor Olson, Treasurer Taylor, Trustees Wales, Rochon, Soderbloom and Johnson. **Motion carried.**

Fire Department Radio Bid Update: Chief Iverson would like to request the purchase of one additional radio from Elcom.

**Motion** by Trustee Johnson, **second** by Trustee Soderbloom to allow Chief Iverson to purchase as many radios as we can get for \$4,456 from El com. **Roll Call Vote: Ayes:** Trustees Rochon, Johnson, Wales, Soderbloom, Treasurer Taylor and Supervisor Olson. **Motion carried.**

Department of Public Works Retirement Notice: DPW Superintendent Guy Forstrom is putting in his official retirement notice. When Guy retires on December 31, 2020, he will have been employed with Breitung Township for 42 years and 9 months!

**Motion** by Trustee Johnson, **second** by Treasurer Taylor to accept DPW Superintendent, Guy Forstrom’s retirement notice, with regret; his last day will be December 31, 2020. **Roll Call Vote: Ayes:** Trustees Rochon, Soderbloom, Johnson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

The Personnel Committee is currently looking at staffing/hiring options that they will bring back to the Board for consideration.

629 East Breen Ave Purchase Offer: Stephen and Mary Beauchamp would like to purchase the vacant adjoining lot to their property in the amount of \$250.

The Board chose to take no action on this offer, but to put up a public notice that Map#-2198. Lot 8 Blk 2. Plat of Lincoln’s Subdivision is available for purchase.

Reports: Superintendent Report - Highlights: Meetings attended, Barriers & Protection in the office, Drop Box, Permits, Assessing, Personnel. [Go to [www.breitungtwp.org](http://www.breitungtwp.org) to read full report]

Code Enforcement Report: For the month of June the following was handled by the Breitung Township Officer: 1 accident, 29 complaints, 13 code enforcement complaints and 0 arrests.

Board Discretionary Time: Treasurer Taylor continues to work from home; things are going well, and all work is getting done. Superintendent Mulka’s employee evaluation is overdue.

Payment of Bills: **Motion** by Trustee Soderbloom, **second** by Trustee Wales to approve the bill list in the amount of 38,973.39. **Roll Call Vote: Ayes:** Supervisor Olson, Trustees Wales, Rochon, Soderbloom and Johnson. Treasurer Taylor’s connection cut out. **Motion carried.**

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Public Comment: None.

Adjournment: **Motion** by Trustee Wales, **second** by Trustee Johnson to adjourn the meeting.

**Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Trustee Soderbloom and Johnson.

**Motion carried.**

The meeting was declared adjourned by Supervisor Olson at 8:33 p.m.

Hand notes taken by Trustee Rochon in Clerk Neuens' absence.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens  
Breitung Township Clerk

Denny Olson  
Breitung Township Supervisor