

**BREITUNG TOWNSHIP BOARD - SPECIAL BOARD MEETING
PERSONNEL TOPICS, 2021 BUDGET REVIEW & COMMITTEE RECOMMENDATIONS
DECEMBER 7, 2020**

The meeting was called to order by Supervisor Olson at 5:00 p.m.

Roll Call: Present: Trustees Rochon, Wales, Peterson, Taff [dialed in at 5:03 p.m.], Treasurer Taylor, Clerk Neuens and Supervisor Olson.

Also present: Superintendent Mulka, Assessor Mike Gillette, and DPW Superintendent Jay Davis.

Pledge was led by Trustee Wales.

Public Comment: No comments.

Approval of Agenda: **Motion** by Supervisor Olson, **second** by Clerk Neuens to approve the December 7, 2020 Special Meeting Agenda as presented. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Clerk Neuens, Treasurer Taylor, Trustees Peterson and Taff. **Motion carried.**

Assessing Dept. Discussion: After reviewing the job description of the work Assessor Gillett will need Ann Gasperich to do, it was determined that she should be hired as an employee of the Township, not a contractor.

Motion by Clerk Neuens, **second** by Supervisor Olson to enter into an Employment Agreement with Ann Gasperich as a Temporary, Part-time Assistant Assessor. Superintendent Mulka and Assessor Gillett to work on the employment agreement with Ann and submit it for the board's approval at the December 14, 2020 Regular Board Meeting. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustee Rochon, Clerk Neuens, Trustees Taff and Peterson. **Motion carried.**

Review of Dept. of Public Works Applications: After reviewing the top five resumes for the open DPW position, the Board determined that with the difficulties of doing interviews during the present COVID-19 restrictions, they agreed to go with the recommendation of DPW Superintendent Forstrom and Jay Davis.

Motion by Treasurer Taylor, **second** by Supervisor Olson to offer the open DPW position to Jose Rivera, with a background check and drug screening to be done. **Roll Call Vote: Ayes:** Trustee Taff, Clerk Neuens, Trustees Rochon, Peterson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

DPW Superintendent and Township Superintendent to set up a meeting with Jose Rivera to discuss employment details.

2021 Budget Review: The draft budget looks in order. The next step is the hearing on December 14th and then adoption.

Committee Recommendations for 2021: After careful consideration, Supervisor Olson recommended Trustees Rochon and Wales to be appointed to the Personnel Committee.

Motion by Trustee Olson, **second** by Trustee Wales to appoint Trustees Rochon and Wales to the Personnel Committee. **Roll Call Vote: Ayes:** Trustees Peterson, Treasurer Taylor, Trustee Wales, Supervisor Olson, Trustees Rochon, Taff and Clerk Neuens. **Motion carried.**

12/07/2020 Special Board Meeting Minutes – Telephonic, Page2.

Board Discretionary Time: Governor Whitmer announced a 12-day extension to the COVID-19 restrictions. We will be looking into a more user-friendly way to conduct our remote board meetings. The Board may consider an earlier start time than 7 p.m. for its meetings. In the most recent Township Focus magazine, there are training opportunities for new officials and Board of Review.

Adjournment: **Motion** by Clerk Neuens, **second** by Supervisor Olson to adjourn the special meeting. **Roll Call Vote: Ayes:** Trustees Wales, Rochon, Supervisor Olson, Clerk Neuens, Treasurer Taylor, Trustees Peterson and Taff. **Motion carried.**

The meeting was declared adjourned by Supervisor Olson at 6:13 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor