

**BREITUNG TOWNSHIP BOARD
REGULAR BOARD MEETING
JULY 10, 2017**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

Roll Call: Present: Trustees Soderbloom, Dixon, Wales, Treasurer Taylor and Supervisor Olson.
Absent: Clerk Neuens and Trustee Garrett – both excused.

Also Present: Superintendent John Gaudette.

Invocation given by Superintendent Gaudette.

Pledge was recited by all.

Public Comment: No comments.

Approval of Agenda: **Motion** by Trustee Wales, **second** by Trustee Soderbloom to approve the July 10, 2017 Agenda with the addition of 8/c – Quinnesec Water Tank Inspection & Repair.

Vote: Unanimous, motion carried.

Approval of Minutes: **Motion** by Trustee Dixon, **second** by Trustee Wales to approve the June 26, 2017 Regular Board Meeting minutes as presented. **Vote: Unanimous, motion carried.**

Principles of Governance: Bring credit, honor and dignity to our public offices through collegial board deliberations, and diligent, appropriate responses to constituent concerns.

New Business: DNR Grant for Fire Department Equipment: Fire Chief Iverson has requested the board to bid-out 35 sets of Wildland Pants and Shirts with a due date of July 24, 2017 at 4:00 p.m. Since there are only a handful of approved suppliers, it is recommended that we do not advertise but instead mail out the Request For Proposals.

Motion by Treasurer Taylor, **second** by Trustee Wales to approve direct mail of our RFP's for 35 sets of Wildland Pants and Shirts, with a due date of July 24, 2017 by 4:00 p.m.

Vote: Unanimous, motion carried.

Water System Asset Management Plan: Water System General Plans have been completed and sent to the Michigan DEQ. Part two of the process to comply with Michigan's Safe Drinking Water Act (Act 399), is to prepare a Drinking Water Asset Management Plan and submit certain portions to the DEQ. With a fast approaching deadline and Coleman Engineering having recently renewed all of the data, it makes the most sense to have them finish the process.

Motion by Trustee Soderbloom, **second** by Trustee Dixon to waive the bidding process and authorize DPW Superintendent Guy Forstrom to negotiate with Coleman Engineering to prepare an Asset Management Plan for the East Kingsford and Quinnesec Water Distribution Systems. **Vote: Unanimous, motion carried.**

Quinnesec Water Tank Inspection and Repair: Recent inspections, repairs and an overflow test have indicated a need to move up the schedule for inspection and maintenance/repairs for the 100,000 gallon water tank that serves the Quinnesec Water Distribution System.

Motion by Trustee Dixon, **second** by Trustee Soderbloom to waive the bidding process and authorize DPW Superintendent Guy Forstrom to enter into an agreement with Dixon Engineering to conduct an inspection of the Quinnesec Water Distribution System holding tank and perform needed repairs.

Vote: Unanimous, motion carried.

07/10/17 Regular Board Meeting Minutes, Page 2.

Reports: Clerk's Financial Report: **Motion** by Trustee Wales, **second** by Trustee Soderbloom to approve Clerk Neuens' Post Transaction Report dated June 23, 2017 through July 7, 2017.

Vote: Unanimous, motion carried.

Superintendent Report - Highlights: Roads, Community, Office, and Water & Sewer.

Board Discretionary Time: July 13, 2017 – Planning Commission Meeting; July 17, 2017 – Dickinson County Township Association, 6:30 p.m., Sagola Township.

Payment of Bills: **Motion** by Trustee Dixon, **second** by Trustee Wales to approve the bill list in the amount of \$46,660.10. **Vote: Unanimous, motion carried.**

Public Comment: No comments.

Adjournment: **Motion** by Trustee Wales, **second** by Treasurer Taylor to adjourn the meeting.

Vote: Unanimous, motion carried.

The meeting was declared adjourned by Supervisor Olson at 7:33 p.m.

Hand-notes taken by Treasurer Taylor in Clerk Neuens' absence.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor