

**BREITUNG TOWNSHIP BOARD  
REGULAR BOARD MEETING  
MARCH 8, 2021**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

**Roll Call: Present:** Trustees Wales, Peterson, Supervisor Olson, Trustee Taff, Rochon and Treasurer Taylor. **Absent:** Clerk Neuens – excused.

Also Present: Superintendent Steve Mulka, Assistant Fire Chief Scott Marshall, Deputy Chris Kuenzer and Brian/Daily News.

Invocation given by: Supervisor Olson.

Pledge was led by Trustee Wales.

**Public Comment:** No comments.

**Approval of Agenda:** **Motion** by Trustee Rochon, **second** by Trustee Wales to approve the March 8, 2021 Agenda as presented. **Roll Call Vote: Ayes:** Supervisor Olson, Trustee Wales, Treasurer Taylor, Trustees Rochon, Taff, and Peterson. **Motion carried.**

**Approval of Minutes:** **Motion** by Trustee Wales, **second** by Treasurer Taylor to approve the February 22, 2021 Regular Board Meeting with the word “excused” placed by Clerk Neuens’ name for the roll call. **Roll Call Vote: Ayes:** Trustees Taff, Rochon, Peterson, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

**Public Hearing:** No comments.

**Old Business: COVID-19 Updates & Discussion:** The advised quarantine period for new COVID cases is now 7 days.

**Ordinance Review:** Superintendent Mulka is looking for Board direction on how to proceed with the International Property Maintenance Code. Supervisor Olson would like an in-person, special meeting scheduled soon. Superintendent Mulka asked that the board members email him their questions and concerns about the IPMC, so he can be prepared with answers for the special meeting.

**Utility Clerk/Administrative Assistant Position:** The consensus was to have the Personnel Committee, with input from the Clerk, Treasurer and DPW, pare down the applicants for the Utility Clerk/Administrative Assistant position and submit the top five for full board review. Applicants with a cover letter and resume, as required in the posting, will be the only applicants to be considered at this time.

**New Business: Fire Department Hire Recommendation:** **Motion** by Trustee Wales, **second** by Treasurer Taylor to approve Samuel Crawford as a certified probationary fire fighter for Station 3 [North Breitung]. **Roll Call Vote: Ayes:** Trustee Rochon, Supervisor Olson, Treasurer Taylor, Trustees Taff, Peterson, and Wales. **Motion carried.**

**Reports: Clerk’s Financial Report:** **Motion** by Trustee Wales, **second** by Trustee Taff to approve Clerk Neuens’ Post Transaction Report from to February 12, 2021 to March 5, 2021. **Roll Call Vote: Ayes:** Trustee Peterson, Treasurer Taylor, Trustee Wales, Supervisor Olson, Trustees Rochon and Taff. **Motion carried.**

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Fire Report - Highlights: March 20<sup>th</sup> training with Iron Mountain. Early Fire Season.

Superintendent Report - Highlights: Meetings attended, Zoning/Permits, Personnel, DPW, Fire Department, Assessing, Projects, Grants, Underserved Broadband Internet Service, 2020 Audit and Ordinance Research and Development. [Go to [www.breitungtwp.org](http://www.breitungtwp.org) to read full report]

Code Enforcement Report: For the month of February 2021, the following was handled by the Breitung Township Officer: 2 accidents, 18 complaints, 4 code enforcement complaints and 0 arrests.

Board Discretionary Time: The Township’s vision meeting needs to be scheduled. The Board needs to get an Assessing Assistant hired. The interviewing and hiring of the Utility Clerk/Administrative Assistant is of most importance. Looking forward to the Board having in-person meetings. Should have copies of the estimates for Lucas Drive and Four Seasons drive by the next Board meeting. We will be waiting until the fall MTA conference. Board of Review went well. The scrap tire grant is still active. Happy birthday to Sam and Hailey! Happy birthday to Trustee Wales on March 10<sup>th</sup>!

Payment of Bills: **Motion** by Trustee Wales, **second** by Trustee Peterson to approve the bill list in the amount of \$34,340.76, with the Visa bills being paid when they arrive and included on the next post transaction report. **Roll Call Vote: Ayes:** Trustees Peterson, Taff, Rochon, Wales, Treasurer Taylor, and Supervisor Olson. **Motion carried.**

Public Comment: No comments.

Adjournment: **Motion** by Trustee Rochon, **second** by Trustee Peterson to adjourn the meeting. **Roll Call Vote: Ayes:** Trustees Wales, Peterson, Taff, Treasurer Taylor, Trustee Rochon and Supervisor Olson. **Motion carried.**

Hand notes taken by Deputy Clerk Karie Taff in Clerk Neuens’ absence.

The meeting was declared adjourned by Supervisor Olson at 8:06 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens  
Breitung Township Clerk

Denny Olson  
Breitung Township Supervisor