

**BREITUNG TOWNSHIP BOARD
REGULAR BOARD MEETING
MAY 29, 2018**

The meeting was called to order by Supervisor Olson at 7:00 p.m.

Roll Call: Present: Trustees Wales, Johnson, Soderbloom, Treasurer Taylor, Clerk Neuens and Supervisor Olson. **Absent:** Mary Beth Dixon, excused.

Also Present: Superintendent John Gaudette.

Invocation given by Superintendent Gaudette.

Pledge was recited by all.

Public Comment: No comments.

Approval of Agenda: **Motion** by Trustee Wales, **second** by Treasurer Taylor to approve the May 29, 2018 Agenda as presented. **Vote: Unanimous, motion carried.**

Approval of Minutes: **Motion** by Trustee Johnson, **second** by Trustee Wales to approve the March 14, 2018 Regular Board Meeting minutes as presented. **Vote: Unanimous, motion carried.**

Old Business: Quinnesec Water Tank Roof Bid Opening: **Motion** by Clerk Neuens, **second** by Treasurer Taylor to receive and open the one bid received for the Quinnesec water tank roof.

- 1) JH Zawada Supply & Lumber - \$69,250.00

Motion by Trustee Wales, **second** by Trustee Supervisor Olson to postpone the decision on JH Zawada's bid and have the DPW Superintendent and the Township Superintendent review and bring their recommendation back to the next township board meeting. **Vote: Unanimous, motion carried.**

Joint Meeting with the Breitung Township Fire Department Officers: The Township Board and the Fire Department Officers will be meeting on June 19, 2018 at 6:00 p.m.

New Business: Understanding the Basics of Assessing Seminar: A seminar is being held across the State of Michigan to assist local officials in understanding the assessing process and AMAR (Audit of Minimum Assessing Requirements).

Motion by Trustee Soderbloom, **second** by Treasurer Taylor to approve any board member and the Superintendent to attend "Understanding the Basics of Assessing for Local Unit Officials" on Wednesday, July 11, 2018, from 8:00 a.m. to 5:00 p.m. [eastern standard time] at the Marquette Township Town Hall with mileage, meals, one night hotel stay and per diem for trustees. **Vote: Unanimous, motion carried.**

Michigan Township Association Membership Dues: **Motion** by Trustee Johnson, **second** by Trustee Wales to approve the Michigan Township Association annual dues in the amount of \$5,048.55 and the Legal Defense Discretionary Assessment in the amount of \$151.46, totaling \$5,200.01.

Vote: Unanimous, motion carried.

GIS Hosting Contract Renewal: **Motion** by Trustee Wales, **second** by Clerk Neuens to approve the 2018-2019 Web Based GIS Hosting proposal with the City of Norway in the amount of \$2,000.

Vote: Unanimous, motion carried.

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Fire Fighter Resignation: **Motion** by Treasurer Taylor, **second** by Trustee Wales to accept the resignation of Fire Fighter Curtis VanDusen effective June 1, 2018. **Vote: Unanimous, motion carried.**

Township Trustee Resignation: **Motion** by Trustee Wales, **second** by Trustee Johnson to accept, with regret, the immediate resignation of Trustee Mary Beth Dixon. **Vote: Unanimous, motion carried.**

Revised Assessor Job Description: **Motion** by Trustee Soderbloom, **second** by Treasurer Taylor to approve the revised Assessor job description as submitted. **Vote: Unanimous, motion carried.**

Office Equipment Request: Treasurer Taylor would like to purchase a refurbished FPi 2020 Folder/Inserter/Sealer machine.

Motion by Supervisor Olson, **second** by Trustee Wales to approve the purchase of a refurbished FPi 2020 Folder/Inserter/Sealer machine for the cost of \$4,500. **Vote: Unanimous, motion carried.**

DPW Building Seasonal, Lighted Decorations: After careful consideration the Board was not in favor of purchasing a winter scene to be placed on the north side of the DPW Building.

Vacant Trustee Position: **Motion** by Treasurer Taylor, **second** by Trustee Wales to advertise the Trustee vacancy in The Daily News. Letters of interest will need to be submitted by 4:00 p.m. on June 20, 2018. **Vote: Unanimous, motion carried.**

Reports: Clerk's Financial Report: **Motion** by Trustee Wales, **second** by Trustee Soderbloom to approve Clerk Neuens' Post Transaction Report dated April 5, 2018 to May 25, 2018. **Vote: Unanimous, motion carried.**

Motion by Trustee Soderbloom, **second** by Trustee Johnson to receive and place on file Clerk Neuens' Revenue/Expenditure Report and Balance Sheet ending 04/30/18. **Vote: Unanimous, motion carried.**

Treasurer's Financial Report: **Motion** by Clerk Neuens, **second** by Trustee Soderbloom to receive and place on file Treasurer Taylor's Cash Summary by Bank ending 04/30/18. **Vote: Unanimous, motion carried.**

Superintendent Report - Highlights: Zoning, Community, Tire Grant, Office Renovations and DPW. [Go to w.breitungtwp.org to read full report]

Board Discretionary Time: An anonymous complaint came in regarding the junk compiling at 512 Hemlock Street; Code Enforcement is on top of it. Pay attention to the bills that are being considered that will change the way township assessing is handled. Cemetery looks fantastic! Great Memorial Day ceremony! June 2, 2018, starting at 9:00 a.m., there will be a Veteran's Assistance Fair at Bay West College. Tom Casperson is having health issues and is in need of our prayers. Happy Birthday to Adrienne Savord on June 11th! We will sorely miss Mary Beth Dixon; she was wonderful to work with on the board.

With a fast approaching June 1, 2018 deadline, Superintendent Gaudette would like the Board to consider sponsoring and applying for another Prosperous Places Grant.

Motion by Trustee Wales, **second** by Trustee Soderbloom to sponsor the June 1, 2018 Prosperous Places Grant. **Vote: Unanimous, motion carried.**

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Public Comment: No comments.

Adjournment: **Motion** by Trustee Wales, **second** by Trustee Johnson to adjourn the meeting.

Vote: Unanimous, motion carried.

The meeting was declared adjourned by Supervisor Olson at 8:25 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor