

**BREITUNG TOWNSHIP BOARD
SPECIAL BOARD MEETING
2018 BUDGET
NOVEMBER 26, 2018**

The meeting was called to order by Supervisor Olson at 5:00 p.m.

Roll Call: Present: Trustees Rochon, Wales, Soderbloom, Johnson, Clerk Neuens, Treasurer Taylor and Supervisor Olson.

Also Present: Superintendent John Gaudette.

Pledge was recited by all.

Public Comment: No public present.

Approval of Agenda: **Motion** by Trustee Wales, **second** by Trustee Rochon to approve the November 26, 2018 Special Meeting/2018 Budget agenda. **Vote: Unanimous, motion carried.**

2018 Budget:

Superintendent Salary & Benefits: The Board reiterated that all raises were determined at the previous budget meeting at 3%.

Discussion took place regarding granting extra vacation time or personal days. The board was split regarding the amount to be given. Some were for two extra days and some were for 4 extra days.

Motion by Supervisor Olson, **second** by Trustee Rochon to give Superintendent Gaudette two extra personal days per year, bringing him up to 3 person days per year. **Vote: Ayes:** Trustees Johnson, Rochon, Wales and Supervisor Olson. **Nays:** Clerk Neuens, Treasurer Taylor and Trustee Soderbloom. **Motion carried.**

Election Worker Wages: **Motion** by Supervisor Olson, **second** by Trustee Soderbloom to approve the suggested Election Inspector pay increase as recommended. **Vote: Unanimous, motion carried.**

Hourly Rate: \$12

Chairperson: \$70

Co-Chair: \$55

Full Day Meal Stipend: \$40

½ Day Shift Meal Stipend: \$20

Receiving Board Fee: \$45

Deputy Clerk & Deputy Treasurer Pay & Procedures: **Motion** by Trustee Johnson, **second** by Treasurer Taylor to adjust the pay scale for newly hired Deputies, having them start \$2 under positions hourly rate. After 6 months a \$.50 raise will be received, after one year another \$.50 raise will be received, continuing every 6 months until the full wage rate for the position is achieved. **Vote: Unanimous, motion carried.**

Street Light Conversion to LED Fixtures: Superintendent Gaudette and DPW Superintendent Forstrom met with WE Energies representatives to discuss conversion of our streetlights to LED fixtures.

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Motion by Trustee Soderbloom, **second** by Trustee Wales to budget for the conversion of the Township's streetlights to LED fixtures with the upfront cost of \$33,625.00 and \$3,167.95 monthly.

Vote: Unanimous, motion carried.

Staffing Levels and Future Needs:

Code Enforcement: The consensus of the board was to explore a full time code enforcement position in order to be able to keep up with the junk throughout our community.

Motion by Trustee Wales, **second** by Trustee Soderbloom to budget up to \$80,000 salary and benefits toward a full time code enforcement position. **Vote: Unanimous, motion carried.**

Department of Public Works: The Board needs to be keenly aware of the upcoming changes to the DPW staff due to pending retirements. The consensus of the Board was to have Superintendent Gaudette tweak to budget to accommodate a future DPW new hire.

Future Projects Funding: Clerk Neuens, once again, made the Board aware of the lack of space to efficiently run an election out of the Quinnesec and EK Fire halls. It was agreed that the Quinnesec Elections could be moved into the Township Board Room. The more difficult solution is what to do about the EK Fire Hall.

It was decided to hold a special meeting after the New Year to start discussions on East Kingsford Fire Hall improvements.

Capital Improvement Plan (major project long-term funding): Due to the lack of time, we were not able to discuss this subject.

Adjournment: **Motion** by Trustee Soderbloom, **second** by Trustee Johnson to adjourn the special meeting. **Vote: Unanimous, motion carried.**

The meeting was declared adjourned by Supervisor Olson at 6:53 p.m.

Respectfully Submitted by,

Reviewed and Approved by,

Samantha Neuens
Breitung Township Clerk

Denny Olson
Breitung Township Supervisor.