

**CHARTER TOWNSHIP OF BREITUNG**  
**Superintendent Report**  
**August 12, 2019**

---

---

**Community:**

The 1965 8<sup>th</sup> grade graduating class of the Quinnesec School, (last to graduate there), recently held a reunion at the Quinnesec Park. They have donated \$500 for a bench to be placed at the park. Guy has picked out a bench and will install it.

**DPW:**

The final contract balance for the water project on Maple has been submitted by Coleman Engineering with the breakdown of the cost, and the City of Kingsford's portion shown in the attached FYI documents. This was forwarded to the City Manager Tony Edelbeck. We have 2 outstanding issues. The Contractor needs to replace 12' of curb along Hoadly along with the landscape restoration. The attached paperwork assumes that work is complete so we need to hold off on processing it until he is done.

The pavement bids are attached, and came in near expected. The prior paving budget was approximately \$11,000 for only one half of the street; the project expanded to include two lanes; with the two bids coming in at \$16,040 and \$24,174.40

**Planning and Zoning:**

**Planning Commission:** The August 8<sup>th</sup> 2019 meeting was canceled; there were no actionable items pending.

The home occupation for a Taxi Cab business at 824 Wtithworth requested by Ed Kacalo was denied at the July 11<sup>th</sup> meeting; The Planning Commission had indicated he had a few weeks to get everything moved off the property and stop running the business at his home. Met with him August 7<sup>th</sup>, not progressing. Will follow up next week for possible enforcement action.

**Permits:** applications are still coming in steady from fences to new homes. Questions about lots or parcels of record have come up a number of times.

**Access Management:**

The preliminary site plan submitted by Gwen Eastman, and reviewed at the July 16<sup>th</sup> 2019 meeting for a development of a Gas Station / Truck Stop at Oelke Drive and US-2 has not progressed. The current Land purchase proposal on the Board's August 12<sup>th</sup> agenda occupies the same footprint; with an added drive on to US-2. There is a FYI attachment in your packet from MDOT relating to the Township's construction of Oelke Road defining Oelke Road as the only US-2 access for the Township's Industrial Park property.

I have been talking to the property owners near the Quinnesec –Lake Antione Rd and US-2 about improvements planned next year by MDOT which includes upgrading the traffic lights and adding a pedestrian crossing.

---

---

**CHARTER TOWNSHIP OF BREITUNG**  
**Superintendent Report**  
**August 12, 2019**

---

---

**Code Enforcement:**

Receiving and responding to code enforcement complaints as time allows.

At the July 29<sup>th</sup> Special Board Meeting (minutes attached) a number of issues were discussed. The board discussed contracting with the Sheriff Department for a dedicated law enforcement Deputy, who would enforce Township Ordinances as well. More discussion was scheduled for our next meeting on whether the Board would go with this option or hire part or full time code enforcement employee. If the Board decides to pursue a contract with the Sheriff Department; the Board could announce their intent to allow the Sheriff to recruit new staff in the interim until an agreement and start time are approved by the Board.

**Ordinances:**

I Initiated discussion with the Township attorney's office on regular representation at formal hearings here at the 95<sup>th</sup> District Court and the upcoming ordinance revisions. For cost efficiency; I would like some additional discussion and direction from the Board before submitting any proposed amendments or ordinance additions to the Township Attorney. The ordinances previously discussed were.

- Health and Sanitation Ordinance amendment to include defined item (Junk) as "prohibited".
- Limitations of informal hearing and civil infractions.
- Allow for some definition and consideration for "normal" residential storage (limited)
- If plow trucks are an allowed exception as unregistered vehicles stored outside of an enclosed building they need to be defined; or the Township could consider just allowing ONE unregistered vehicle.
- Reduce the 60 day storage of junk vehicles, and the number of junk vehicles on a lot, or adjacent lots of the same owner. (Allow exceptions, i.e. active duty relative). Include a mechanism that would restrict additional/different junk vehicles from being stored on the property within a specified time period (neighbors could not swap junk vehicles etc).
- Grass & Weed provision added to the ordinance, or as a stand-alone ordinance.
  - Platted developed lots
  - Allowing Township or 3<sup>rd</sup> party contractor to correct violation after deadline, with cost attached to the property as a LIEN
  - A system to appeal
  - Set penalties / fines.

**CHARTER TOWNSHIP OF BREITUNG**  
**Superintendent Report**  
**August 12, 2019**

---

---

**Additional:**

- New lease agreement with Office Enterprise Inc. for our postage machine. They bought out Badger, who we had the previous agreement with. The new agreement is \$39 less per quarter, and we are getting a new machine with the same features we have now. (The old machine was acting up, and needed work as well).
- I would like to meet with the IT committee on updating software and other IT issues. I had Jonathan come in to correct some current software problems and provide the administrative log on and password to keep in our vault, and discuss: the location, frequency, procedure for backing up the Township's databases. The IT committee may recommend putting IT services up for bids, or renewing our current contract which has expired.
- Our Contract / Agreement with GAD expired as of July 31<sup>st</sup> 2019, and would require a 60 day notice to terminate the agreement. Future Board of Trustees meeting agenda will have discussion of renewing our agreement or putting out an RFP. A copy of the current agreement is attached as an FYI non agenda item for your review.
- The County Road Commission Policy is attached as an FYI. They are asking for submission of up to three proposed Local Road Projects by October 1<sup>st</sup> so they can plan for 2020. I will be working with the Board and Staff to submit these for next year. I also requested a couple copies of the County Road Certification Maps. One set will be on the plan table in my office for reference by sometime next week. I am also meeting with Jim Harris next week to inspect / problem solve a drainage-runoff issue on Larson Lane.
- The current contract deadline for the demolition of 441 East Breitung is August 23<sup>rd</sup>. The contractor who was awarded the Bid has been out of the area working on tornado damages; and plans to be working on it next week. He estimated two days to complete the demolition.
- I have been working with Ryan Soucy on finalizing our Recreation Plan. I will be meeting with him next week. He was amicable in correcting the lapses that occurred to getting us what we contracted for, and for having a full shelf life of five years. In addition, some grants currently available allow a five year Capital Improvement Plan to be submitted in lieu of a Recreation Plan.

Respectfully  
Steve Mulka  
Superintendent  
Charter Township of Breitung

---

---